

COVID-19 SAFETY PLAN

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PLACE OF BUSINESS: 7000 Roosevelt Way NE
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In response to the novel coronavirus disease (COVID-19) pandemic, Be Fluid Bodywork has developed a COVID-19 Safety Plan. The goal of the plan is to outline Be Fluid Bodywork's practices in light of the need to provide necessary healthcare services while minimizing risk of exposure, illness, and spread of disease for both clients and practitioner. The plan will be updated as information about the disease, national health standards and local regulatory standards evolve and change. It will also be updated as we use and refine the practices together.

Please read the safety plan. When you sign the consent form for our work together, you are agreeing that you have read, understood and consent to the practices outlined in the safety plan, and any subsequent updates occurring prior to future appointments.

If you have concerns about the safety plan or if you have questions, please ask!



Patricia Hopper, Owner
Be Fluid Bodywork

INTRODUCTION

Infection control guidance from the CDC reminds healthcare providers that COVID-19 is spread primarily through person-to-person contact. Infectious respiratory droplets, produced when someone with COVID-19 coughs, sneezes, or speaks, can land on the eyes, mouth, or nose of an uninfected person, or be inhaled by an uninfected person standing close by. Smaller droplets may hang in the air for a period of time, while heavier droplets fall to surfaces. Protocols that reduce the dispersal of respiratory droplets and the regular disinfection of surfaces in a massage workplace help reduce the spread of COVID-19.

Massage and Bodywork Guidelines for Practice with COVID-19 Considerations, FSMTB

This Safety Plan relies on a “multiple barrier approach” to reduce exposure and transmission of the COVID-19 virus. Simply put, people are safer when multiple barriers separate them from the virus. No one barrier is fail-safe, but together they reduce risk of disease transmission.

Generally, barriers include:

- **Personal health and hygiene** – Be aware and stay home if you are sick. Wash hands frequently. Avoid touching your face. Cancel your appointment if you have new symptoms.
- **Face Coverings** – Wear face coverings, as recommended by Centers for Disease Control (CDC) and required by Washington State. This includes wearing face coverings in public places, like offices and businesses, even if fully vaccinated.
- **Safe physical distancing** – Be aware of yourself and others. Maintain 6 feet of separation.
- **Cleaning of workspace** – Frequent and thorough cleaning and disinfection.
- **Planning** – To maintain safe physical distancing and avoid accidental or avoidable close contact.
- **Pre-entry health screening** – A collective commitment to others in the building and office space.
- **Personal Protective Equipment (PPE)** – Available and worn by clients and practitioner.
- **Office policies and procedures** – Support and encourage implementation of multiple barriers between clients, practitioner and the virus. All clients visiting the office will be asked to understand and consent to receive massage and/or bodywork under the policies and practices described in the Safety Plan. Be Fluid Bodywork is actively updating and managing the plan as new information or updated guidelines become available.

Sources for the content of this safety plan include CDC guidelines for healthcare offices, Washington Department of Health’s “Return to Practice” checklist for non-urgent healthcare during the pandemic, and recommendations published by Washington State Massage Therapy Association, Federation of State Massage Therapy Boards and others. The Safety Plan is also informed by information available through news stories and journal articles related to how the novel coronavirus and COVID-19 spread.

SCHEDULING A SESSION

Only limited services are available at this time. The office will open on a limited basis and will increase services gradually as the presence of COVID-19 in King County decreases.

Current services are listed at befluidbodywork.com.

Those wishing to reduce in-office contact may schedule an optional Pre-Appointment Phone consultation rather than chatting for 10-20 minutes in the office prior to the bodywork session.

Be Fluid Bodywork is not providing traditional massage or in-person movement sessions at this time. In this first phase of re-opening, traditional massage is not offered due to the extended contact it requires to provide relief, use of lotions and/or creams, and potential for contraindications related to the potential for unseen, yet serious, symptoms that could be present in undiagnosed, asymptomatic or pre-symptomatic cases of COVID-19.

Bowenwork is extremely effective for both relaxation and pain relief. It is a light-touch technique with fewer contraindications than massage. During Bowenwork sessions, the practitioner leaves the room frequently for short pauses. This reduces the amount of time practitioner and client are in close contact and the opening and closing of the door throughout the session may provide some additional ventilation. The client can remain clothed during Bowenwork sessions.

Visit befluidbodywork.com to schedule appointments and learn more about Bowenwork.

ARRIVING AT THE OFFICE

Only the client with the scheduled appointment may enter the building, with the option for one support person should it be essential to the client's well-being and care. Please notify Be Fluid Bodywork in advance should you need to bring a support person to your appointment.

The process for entering the building/office is as follows.

1. **Ring the Be Fluid Bodywork doorbell to get buzzed in.** There is no indoor waiting area for the time being, so please arrive on time or no more than 5 minutes early for your appointment.
2. **Face covering required.** You must be wearing a mask to enter. If you do not have one, a blue disposable mask will be provided.*
3. **Step inside the lobby for temperature check and COVID symptom screening.** Washington Department of Health requires an on-site contactless temperature check to verify that your temperature is below 100.4 degrees Fahrenheit.
4. **Wash your hands.** Patricia will direct you to the restroom to wash your hands prior to office entry.
5. **Enter the office.** I'm excited to see you!
6. **Keep your mask on and use hand sanitizer as needed.** Please keep your mask on for the duration of your office visit. Do not pull down or remove the mask for coughing or sneezing. Should you need one, a clean disposable mask will be provided. Use hand sanitizer as needed, especially before and after touching your face and after any cough or sneeze.

* As per CDC guidelines for healthcare facilities: Patients and visitors should, ideally, wear their own cloth face covering upon arrival to and throughout their stay in the facility. More info about masks below under “Personal Protective Equipment.”

SAFE PHYSICAL DISTANCING

Practitioner and client will maintain a 6-foot physical separation at all times unless close contact is required for assessment or hands-on bodywork. Out of respect for building residents, please also maintain a 6-foot physical separation from anyone you meet inside the building, or outdoors at building entry points.

At this time, face and jaw work is not being provided. Please note that effective relief for TMJ and facial discomfort can be achieved by addressing other areas of the body.

PERSONAL PROTECTIVE EQUIPMENT

Both practitioner and client will be wearing Personal Protective Equipment (PPE) throughout the session.

Client PPE:

- **Mask** throughout entire session. **REQUIRED**
 - If wearing a cloth mask, please select one with at least two layers of tightly woven cloth. No buffs or bandanas due to the loose weave of the fabric.
 - No medical exemptions to mask-wearing at this time. If you have a medical exemption that waives your masking requirements, now is not the best time for you to receive massage. Be Fluid Bodywork will revisit this issue when positive rates of COVID-19 in King County are at much lower levels. If you are in this situation, please let Patricia know so she can contact you when and if rules relax.
- **Eye protection** when face up. **RECOMMENDED**, especially for work on neck, head and shoulders/arms.
 - You will be offered a pair of standard safety glasses (disinfected after every use) for the face-up portion of your session.

Practitioner PPE (REQUIRED):

- **Mask** throughout entire session,*
- **Eye protection** (goggles or face shield) throughout entire session,
- **Apron** throughout entire session,*
- **Gloves**, as needed, if skin of practitioner or client is broken.

* As per CDC recommendations for Healthcare Providers (HCP): HCP should wear a facemask at all times while they are in the healthcare facility, including in breakrooms or other spaces where they might encounter other people. To reduce the number of times HCP must touch their face and potential risk for self-contamination, HCP should consider continuing to wear the same facemask (extended use) throughout their entire work shift, instead of intermittently switching back to their cloth face covering.

* Practitioner dons a clean apron after post-session cleaning/disinfection and prior to dressing the table for the next client.

PAYING FOR A SESSION

Be Fluid Bodywork accepts cash, check or credit card payments on the day of service. Patricia is happy to run your credit card in the office or accept check or exact-change cash payments.

If you wish to have a contactless payment transaction, Patricia is happy to set up your account to charge a credit card on file.

- **CREDIT CARD ON FILE (Must be set up prior to office visit.)**
 1. Add a saved credit card to your client profile when you are scheduling your appointment, or ask Patricia to add your information on her end during the pre-appointment phone conversation.
 2. Tell Patricia that you are saving a credit card to your profile so she can send you a permission form.
 3. Complete the permission form and bring it to your next office visit.
 4. At each appointment, Patricia will ask, "Would you like me to charge the card on file?" If the answer is yes, she will charge the card on file.

Note: This option is not available for HSA/FSA cards.

Be Fluid Bodywork's appointment system and in-office credit card app are provided by Square, a leader in online payments. Patricia selected this service because of their reputation for privacy protections and security.

More info: <https://squareup.com/help/us/en/article/5796-save-your-payment-card-with-a-square-seller>

WHEN IN DOUBT, CANCEL.

Because COVID-19 may be highly contagious even when you are symptom-free or mostly symptom-free, Patricia asks you to cancel should you have any question in your mind about body sensations or symptoms you might notice that make you wonder if you could be getting sick. She will do the same. It is hard to cancel when you've been looking forward to an appointment! Patricia encourages you to do it anyway. It's much easier to reschedule an appointment than to deal with the inconvenience and possible illness associated with coming in close contact when we could be contagious.

During the pandemic, the \$65 late cancellation fee is waived if you:

- are ill,
- have any new occurrence of one or more of the pre-screening symptoms in the 3 days or 72 hours leading up to your in-person appointment,

- come into close contact with someone diagnosed with COVID-19,
- if you have been tested and are awaiting test results,
- or some similar circumstance related to illness and/or the pandemic.

The late cancellation fee remains in effect for appointments missed due to avoidable situations, such as:

- Any no-show that occurs without contacting Patricia in advance of your scheduled appointment time. (Patricia will always acknowledge receipt of your message. If you don't hear from her after sending your cancellation message, assume she did not get your message and try again.)
- Avoidable scheduling conflicts that occur due to work or family obligations.

See "Wellness Screening for Therapist and Client" below for a list of symptoms that would mean it's a good idea to cancel.

WELLNESS SCREENING FOR THERAPIST AND CLIENT

Now is a great time to have a self-monitoring process related to your own wellness. Self-monitoring helps you learn your body's usual levels for measurable things like body temperature. It also helps you make note of new or different body sensations or symptoms. The act of noticing and noting gives you more awareness of how long you've had symptoms so you can better determine when to cancel appointments or speak with your doctor, or when to chuckle and write it off to something ordinary like allergies.

THERAPIST WELLNESS SCREENING

Patricia will cancel her appointment with you if she has new symptoms from the list below in the 3 days leading up to her appointment with you or if she has close contact with someone who tests positive for COVID, even if she is pretty sure she's not getting sick. This overabundance of caution helps us to keep each other safe. The more relaxed approach to cancellations may require new flexibility on the part of the client and therapist when things don't go as planned.

CLIENT WELLNESS SCREENING

Patricia will ask you about symptoms when you enter the building for your appointment. She will ask you if you have had any of the following symptoms in the 72 hours leading up to your appointment:

- Chills or Shaking with Chills,
- Cough,
- Shortness of breath,
- Fever over 100.4 degrees Fahrenheit
- Sore throat,
- Fatigue,
- Muscle aches,
- Loss of smell/taste,
- Gastrointestinal symptoms (such as diarrhea or vomiting),
- Headache.

Any and all symptoms that vary from your normal baseline are important. Patricia may also screen for symptoms related to lesser-known COVID complications which may indicate contraindications for bodywork or massage, such as blood clots.

PLEASE CANCEL YOUR APPOINTMENT IF YOU HAVE ANY NEW OCCURRENCES OF SYMPTOMS FROM THE LIST IN THE 3 DAYS LEADING UP TO YOUR IN-OFFICE APPOINTMENT, even if don't think you are sick. This overabundance of caution keeps us both safe.

PLEASE CANCEL YOUR APPOINTMENT IF YOU HAVE KNOWN CLOSE CONTACT WITH SOMEONE WHO TESTS POSITIVE FOR COVID-19 IN THE 14 DAYS LEADING UP TO YOUR APPOINTMENT. Close contact is defined as more than 15 minutes of exposure, less than 6' separation, with no mask.

CLEANING AND DISINFECTION

Changes to the physical environment at Be Fluid Bodywork make it easier to clean and disinfect. When you visit you will notice that the carpet, curtains, fabric upholstered furniture and other decorative items have been removed from the office to aid thorough and effective cleaning and disinfection. The furniture has been re-arranged for more effective physical separation and to make sure the items in high-touch areas can be treated with EPA-registered disinfectant. Additionally, where possible items such as trash cans, soap dispensers and towels have been replaced with touchless items.

DURING SESSION:

- Hand sanitizer available inside office (unscented, alcohol-based, containing at least 60% alcohol).
- Room ventilation in the form of two HEPA-filter air purifiers. (It should be noted that the novel coronavirus is too small to be fully filtered out by a typical HEPA-filter, but it is thought that a HEPA-filter could still be useful as it is possible that some virus particles could get caught in the filter.)

BETWEEN EACH SESSION:

- High-touch surfaces in the office, restroom and the entryway will be pre-cleaned and then disinfected between each session. High touch surfaces include door handles, tabletops, light switches, product bottles, faucets, massage table, chair, phone and credit card reader, or any surface the practitioner or client might touch before, during, and after sessions (special attention to items in the immediate vicinity of the client).
- Low or no-scent household cleaning products such as soap and water, Seventh Generation wipes and Seventh Generation all-purpose cleaning spray are used for pre-cleaning.
- An EPA-registered, hospital-grade disinfectant is applied for the duration specified for COVID-19/coronavirus disinfection after pre-cleaning. (The disinfectant has a slight chemical smell, but no artificial fragrance.)
- Floors in client-area will be cleaned between sessions whenever time allows.
- Room will be ventilated by leaving the office door and east exterior door open during cleaning and disinfection, with the fan in the office doorway.
- Used linens, including the light blanket, will be carefully removed from the table after each use (no shaking of linens) and placed in a lined, closed hard plastic laundry container in the office.

- After linen removal, cleaning and disinfection, therapist will remove apron and gloves and thoroughly wash hands.
- Prior to dressing the table with fresh linens, the therapist will don a fresh apron and apply hand sanitizer and/or wash hands immediately before handling the clean linens.
- As always, the therapist washes hands frequently before, during and after sessions.

AT THE END OF EACH DAY:

- Complete all “Between Each Session” tasks for the last session of the day, with the exclusion of dressing the table with fresh linens. (That will be done just prior to the next client on the day of their appointment.)
- Clean and disinfect floors in office and restroom. Clean and disinfect toilet bowl with appropriate household cleaner containing bleach. Clean and disinfect any low-touch surfaces in the office or public areas, as needed.
- Wash linens using detergent, hot water, BioKleen bleach substitute and a hot dryer.

MONITOR WASHINGTON STATE HEALTHCARE PHASES

Washington State has special phases for healthcare providers. Massage is licensed under Washington’s Department of Health, which makes Be Fluid Bodywork subject to these regulations. The phases include the Conventional Care Phase (as it was before the pandemic), Contingency Care Phase (urgent and non-urgent care with PPE and strict safety protocols) and a Crisis Care Phase (urgent care only).

We are currently in Contingency Care Phase. This phase allows for appropriate clinical care (both urgent and non-urgent) to be provided as long as sufficient access to PPE and appropriate safety protocols are in place.

WHAT IF THE THERAPIST IS EXPOSED TO COVID-19?

If Patricia finds out she had close contact* with someone who is suspected or confirmed to have COVID-19, she will:

- Self-isolate according to current CDC and/or State public health guidance (or until she receives a negative result on a COVID test).
- Cancel all appointments during the required isolation period following that exposure (or until she receives a negative result on a COVID test).
- Notify all clients seen since the date of suspected exposure of the possible close contact.
- Consult with her doctor and county public health department regarding the need for testing and the level of isolation and notification recommended.
- Comply with any health and notification recommendations issued by those medical professionals.

In the event that Patricia were to test positive for COVID-19, even with no known close contact, she will notify all clients seen in the 14 days prior to onset of symptoms of her status and comply with State and County guidelines for reporting and notification. She will also follow current CDC, Washington State and King County guidelines for self-isolation and returning to work after COVID-19.

*Close contact is defined as more than 15 minutes of exposure, less than 6' separation, with no mask.

WHAT IF A CLIENT IS EXPOSED TO COVID-19?

If a client discovers they have had close contact with someone suspected or known to be positive for COVID-19 within 14 days of their last bodywork appointment, they will:

- Notify Patricia of the suspected close contact so she may seek guidance regarding her own options for self-isolation and/or testing and notify other clients, if necessary.
- Cancel that client's future appointments that may fall during their period of self-isolation or while they wait for test results.
- Comply with doctor and public health department recommendations regarding self-isolation and notification of other close contacts.

In the event that you test positive for COVID-19 and were in close contact with Patricia when you were likely already carrying the disease, please notify Patricia and cooperate with the public health department guidelines. Patricia will very likely need to self-isolate and/or get tested as a result of her contact with you. The sooner you notify her of your status, the sooner she can temporarily close the office to stop contact with other clients until she is okayed to return to work.

WE GOT THIS!

The pandemic requires us to work collectively to support the health and safety of the community in extraordinary ways. As pandemic fatigue grows and more of us are vaccinated, it is tempting to let our guard down. It is essential that we continue to use the two most effective tools for limiting the spread of COVID-19—face coverings and social distancing—to do our part to end the pandemic and get back to some form of normal. If you are fully vaccinated, savor your close contact with your fully vaccinated friends, but then mask up again to spend time in public and with non-vaccinated friends. It's hard. I miss long and strong hugs and gregarious times with friends. I know you do to. But, let's continue to work together to support the collective recovery of our community. Together, we can do this.